

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College
August 10, 2022

The Board of Trustees of Vernon College met on Wednesday, August 10, 2022 at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Mrs. Ann Wilson - Vice Chairman, and Mrs. Betsy Smith - Secretary. Other board members in attendance were Mr. Irl Holt, Mr. James Brock, Mrs. Jamie Chapman and Mrs. Meg Heatly. Absent was Mr. Bob Ferguson – Chairman.

Others present were Dr. Dusty Johnston, President; Mrs. Mindi Flynn, Vice President of Administration; Mrs. Shana Drury, Vice President of Instructional Services; Dr. Elizabeth Crandall, Vice President of Instruction (retiring); Mrs. Kristin Harris, Dean of Student Services; Mrs. Jeanne Ballard, Director of Financial Aid; Ms. Michelle Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Holly Scheller, Marketing Director; Dr. Brad Beauchamp, Director of Institutional Assessment, Planning and Effectiveness; Mr. Kevin Holland, Director of Campus Police; Mr. Ken Boatman, Police/EOP Officer; and Ms. Mary King, Administrative Secretary to the President. Guest present was Mr. Bill Humphrey of the *Vernon Daily Record*.

Mrs. Ann Wilson, Vice Chairman called the meeting to order at 11:30 a.m.

Consent Agenda

Mrs. Chapman made the motion, seconded by Mrs. Smith to approve the Consent Agenda containing the *Minutes of the July 13, 2022 Board Retreat/Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Public Comment – Dr. Johnston made the comment that this is the last board meeting for Dr. Crandall whose last day will be August 31, 2022. He stated that we wish her the best in retirement and appreciate her very much.

Action Item A

Mrs. Flynn presented the *Financial and Investment Reports as of July 31, 2022*. Mr. Brock made the motion, seconded by Mrs. Chapman, to approve the report as presented. The motion carried unanimously.

Action Item B

Mrs. Smith made the motion, seconded by Mr. Brock, to approve the *2022-2023 Vernon College Operating Budget of \$22,358,119.00* as presented by Dr. Johnston. The motion carried unanimously.

Action Item C

Mr. Holt made the motion, seconded by Mrs. Smith, to approve to propose setting the *2022 Vernon College tax rate* at the no new revenue tax rate of 22.4500 cents per \$100 of appraised property value. The motion carried unanimously.

Action Item D

Mrs. Chapman made the motion, seconded by Mr. Holt, to approve the current *Investment Policies, Procedures, and Strategies as Required by the Public Funds Investment Act* (no changes from previous year) as presented by Mrs. Flynn. The motion carried unanimously.

Action Item E

Mr. Brock made the motion, seconded by Mrs. Smith to approve to close the following two workforce programs due to low enrollment: Health Information Management and Machining as presented by Dr. Johnston and Mrs. Drury. The motion carried unanimously.

Action Item F

Mr. Holt made the motion, seconded by Mrs. Heatly, to approve the *2022 Fall Continuing Education Schedule* with proposed tuition and fees and authorize the Dean of Instructional Services to set tuition and fees for any additional classes that may develop during the fall term. The motion carried unanimously.

Action Item G

Mrs. Chapman made the motion, seconded by Mr. Holt, to approve a *Paramedic to Registered Nurse transition track to the Associate Degree Nursing program* as presented by Dr. Johnston and Mrs. Drury. The motion carried unanimously.

Action Item H

Mr. Holt made the motion, seconded by Mr. Brock, to approve the Vernon College Emergency Operations Plan (EOP) Basic Plan and the Active Shooter Annex. The motion carried unanimously.

Action Item I

There were no *Tax Resale Deeds* to approve.

President's Report/Board Discussion Items

July 15, 2021 VC Foundation Quarterly Board Meeting Update – Dr. Johnston and Michelle Alexander provided an update of the Vernon College Foundation Quarterly Board meeting held on July 21, 2022 in the board room of the Osborne Administration Building on the Vernon Campus. The Board acted on the following items:

- The death of Otis Smith of Vernon left an open position on the Board of Directors. After board discussion and approval, Mr. Andrew Pennington accepted the open position for the term 2022-2027. A new board member starts their own service clock. His first meeting will be in October.
- The Foundation approved a \$10,000 renewal grant for the 2022-2023 New Beginnings program.
- The Foundation approved a \$13,500 grant to the 2022–2023 Student Peer Mentor program.
- The Foundation has a 3-year grant from the Greater Texas Foundation for an Emergency Aid Program. Second and third years require matching grants; the Foundation approved a \$5,000 matching grant for Year-2.
- Congregate Meals was awarded a new walk in freezer from a \$25,575 grant received from the Moody Foundation.
- Dr. Johnston sent his report previously to the Directors because he was out of town at another meeting.
- Ms. Michelle A. Alexander presented the Philanthropic Report.
- Vice President Mindi Flynn presented the Foundation Financial and Investment Report.

Student Success Data Fact –

Dr. Brad Beauchamp presented the Licensure/Certification Success Rates for the Academic Year 2020-2021 as the Student Success Data Fact for this month. He presented a list of programs with the Pass Rate percentage. Vernon College has set a success rate benchmark of 85%. Seven programs came in at 100% with two programs at 92% and 96%. Four programs came slightly below the benchmark and will be investigated.

Fall Board Meeting Dates – Dr. Johnston presented the following Fall Board meeting dates:

- (1) Regular Board Meeting – Wednesday, September 14, 2022
- (2) Regular Board Meeting – Wednesday, October 12, 2022
- (3) Regular Board Meeting – Wednesday, November 9, 2022
- (4) Regular Board Meeting – Wednesday, December 14, 2022

Dr. Johnston presented the Upcoming College Events:

- (1) Fall Semester Kickoff for all Faculty & Staff – Monday, August 15, 2022 – Board members are welcome to come if they wish.
- (2) On-site Registration
 - a. Vernon Campus – Tuesday, August 16, 2022
 - b. Century City Center – Wednesday and Thursday, August 17 & 18, 2022
- (3) Classes begin Monday, August 22, 2022
- (4) Vernon College 50th Anniversary Celebration Ceremony—Friday, September 9, 2022—1:30 pm to 3:30 pm—King Gym—Vernon campus

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Mr. Brock made the motion, seconded by Mrs. Smith to approve the personnel changes as recommended by Dr. Johnston and detailed on item 6 B Personnel Information Sheet. The motion carried unanimously.

1. Employment
 - a. Steven Ellerkamp, History Instructor, effective August 1, 2022
 - b. Andres Sotelo, Math Instructor, effective August 1, 2022
 - c. Julata Brooks, ADN Instructor – CCC, effective August 1, 2022
2. Resignation
 - a. Justin David, Maintenance Specialist – Vernon, effective July 28, 2022
 - b. Corey Camacho, Grounds Technician – Vernon, effective July 29, 2022
 - c. Shealeigh Arledge, Assistant Testing Coordinator – CCC, effective August 5, 2022
 - d. Jennifer Howard, A D N Instructor – effective August 31, 2022
3. Retirement
 - a. Carl Brinkley, Director of Facilities – Century City Center, effective August 31, 2022
 - b. Linda Haney, Administrative Assistant to Vice President of Instructional Services – Century City Center

There being no further business Mr. Holt made the motion, seconded by Mrs. Heatly to adjourn the meeting at 12:30 p.m.



Mrs. Ann Wilson, Vice Chairman



Mrs. Betsy Smith, Secretary